

The Gamagara Development Forum (GDF) is a section 21 company operating in the geographic area of the Gamagara Local Municipality (GLM), which is situated within the jurisdiction of the John Taolo Gaetsewe District Municipality (JTG-DM). GDF implements projects within the following focus areas: Welfare & Humanitarian; Healthcare; Land and Housing; Education and Development; Conservation and Welfare; Enterprise Development; Infrastructure; and Sports, Arts and Culture. With a clear strategic objectives: to implement best practice corporate governance; to efficiently and effectively manage Forum funds and resources; to prudently diversify the investment income of the Forum; to leverage the Forum's collaborative efforts in strategic partnerships; to deliver quantum projects in all beneficiary communities on an equitable basis; and to improve stakeholder management and marketing of the Forum.

An exceptional opportunity exists for a Senior Projects Manager to be responsible for the overall direction, coordination, implementation, execution and control of projects in alignment with the Forum's projects plan and strategic imperatives. The role will have three direct reports and will be based at the Forum's offices in Kathu

Senior Projects Manager

The Key Performance Areas will include:

- Develop a departmental Strategic Plan aligned to the organizational strategic plan
- Ensure that the set number of projects for the year are executed as per the annual board approved projects matrix
- Identify key sectors of investment for enterprise development
- Ensure that all set budgets are adhered to in relation to all projects
- Develop and implement a Gamagara Development Forum (GDF) projects framework
- Develop and implement a service provider/contractor performance appraisal tool kit
- Manage all stakeholders to ensure that requirements as communicated by GDF are met
- Manage project environment to ensure on time, efficient and first time delivery
- Manage the controls and mechanisms within the project environment to ensure overall quality and project governance is being adhered to
- Compile monthly and quarterly report for the CEO detailing status of projects, all roadblocks and mitigation of risks
- Drive continuous improvement as an important element of service delivery
- Ensure the department complies with the GDF Governance Risk & Compliance framework.
- Ensure GRC is embedded in the GDF Projects framework, policies and procedures

The ideal candidate should possess the following requirements and attributes:

- B Degree or Relevant
- Suitable project management diploma
- 8 years of project management experience
- Proven track record of successfully managing project teams and ascribing to PM methodology
- A strong background in project management with in-depth financial management understanding

Behavioural Competencies:

- Ability to Influence Stakeholders and Team Members
- Ability to Solve Problems
- Independent
- Good conflict management skills
- People Oriented
- Excellent Planning & organizing
- Good Communication skills
- Good inter-personal skills

If you do meet these requirements and are interested in the challenging but fulfilling role, kindly submit your CV and application letter to:

**The CEO
PO Box 929
Kathu
8446**

Or Hand Delivery

**Cnr Hendrick Van Eck & Ian Flemming
SIOC-cdt Building
Office Black B Ground Floor
Kathu**

Or e-mail to: info@camith.co.za

Applications to be submitted by no later than end of business on the 09 February 2014. **Only candidates who haven't previously applied for the role need to apply**